

J10A 2018 Syllabus

1. Instructors: Komatsu, Noriko (小松 紀子) komatsu@berkeley.edu
2. Office: 4408 Dwinelle
3. Office hours: 水 : 11:00-12:00pm at 4408 Dwinelle
木 : 3:00-4:00pm at 4408 Dwinelle
4. Required textbook:
TOBIRA: Gateway to Advanced Japanese Learning through Content and Multimedia, Kurosio, 2009
(Textbook available at The Student Store and Cal Student Store)
Recommended for reference:
A Dictionary of Basic Japanese Grammar, The Japan Times, 1989
5. Course objectives:
The goal of this course is for the students to understand the language and culture required to communicate effectively in Japanese. Specifically, students will learn how to express their opinions and perspectives on abstract topics. Students will learn how to integrate the basic structures and vocabulary which they learned in Japanese 1A/B so that they can comprehend reading materials and perform various communicative functions. They will study new structures and vocabulary necessary to enhance their language skills. Although aural/oral skills are continuously emphasized, an increased amount of reading and writing will also be required. Students will learn about 200 new *kanji* by the end of the semester. Students are expected to participate fully in classroom activities and discussions.
*This course is not suited for those who are solely interested in acquiring knowledge of grammar.
6. Prerequisites: Japanese 1B or equivalent
7. Class procedures:
Students are expected to follow the schedule and prepare for each new lesson. Students should prepare 2 hours for every class session. Students are expected to study proactively and not limited to what is assigned. Students should review the readings, dialogues, grammar notes in the textbook at home, and come to class prepared to discuss the content of the texts. Students should try to understand the meaning of the text and not merely translate. Instruction is conducted solely in Japanese and students will be asked to paraphrase the texts in Japanese. Active participation is not only expected but required.
8. Assignments:
Turn in all the assignments in the classroom before the class starts. If you cannot do so you can turn in the assignment directly to our office. Remember, you cannot do homework in class. Homework is due by 3:00 p.m. (See the schedule for the due dates.)
 - 1) 読み物の宿題 (Read the 読み物 in the textbook and use answer sheets in bCourses.)
 - 2) 漢字の宿題 (Both とびら漢字シート and 漢字の宿題 in bCourses.)
 - 3) ビデオの宿題 (Watch video clips in Tobira site and use answer sheets in bCourses.)
 - 4) 文法の宿題 (Study the grammar points in the textbook and use answer sheets in bCourses.)
 - 5) 段落構成 (paragraph を作る) の宿題 (Use answer sheets in bCourses.)
 - 6) 作文のアウトラインとドラフト (Details will be announced later.)
 - 7) 作文発表 (Details will be announced later.)

A note on grading homework: Corrected homework will be returned in TWO days in the classroom. I may ask you to redo portions of your homework or to complete portions that are incomplete.

Incomplete and redo homework will be marked “INCOMPLETE” or “REDO”. “INCOMPLETE” means that you did not complete several items in an assignment. You will get only half credit. If you complete or redo the assignment marked “INCOMPLETE” or “REDO” and receive an “OK” from the instructor by the date indicated you will receive full credit.

Besides “INCOMPLETE” or “REDO”, there is a still lower grade standard: “LOW QUALITY”. “LOW QUALITY” means that you did not put your good efforts into completing the assignment. You will receive no credit for homework marked “LOW QUALITY”. If you redo the homework and receive an “OK” from the instructor by the date indicated you will receive half credit.

Please note that NO CREDIT is given for any assignment turned in more than two days late. You can get 1/2 credit when you turn in the assignment late but within two days.

All assignments will be considered in the calculation of your final grade. No homework can be dropped.

Additional homework will be assigned daily, and students must complete them in order to participate fully in class the following day.

9. Quizzes and Exams:

- 1) Vocabulary quizzes (appear as VQ on the schedule)
Study the vocabulary list in the textbook. VQ will be given twice in each chapter.
- 2) 漢字 quizzes (appear as KQ on the schedule)
Study the kanji list in the textbook. KQ will be given twice in each chapter.
- 3) Written quizzes (appear as WQ on the schedule)
There will be a written quiz in each chapter.
- 4) Oral quizzes (appear as OQ on the schedule)
There will be an oral quiz in each chapter through chapter 4.
- 5) Listening quizzes (appear as LQ on the schedule)
There will be a listening quiz in each chapter (Chapters 5 and 6 will be combined).
- 6) Oral presentation (appear as 発表 on the schedule)
Details will be announced later.
- 7) Oral interview: (appear as 会話試験 on the schedule)
Details will be announced later.

Note: All of the above will be considered in computing the final grade. No make-up will be given for any quiz or exam.

10. Tutorial Sessions: The schedule and location for the tutorial sessions will be announced later.

11. Grading scale:

Attendance	3%	Oral Quizzes	3%
Class participation	2%	Listening Quizzes	3%
Homework	14%	Composition	4%
Vocabulary Quizzes	10%	Presentation	3%
Kanji Quizzes	10%	Oral interview	3%
Written Quizzes	45%		

12. Attendance:

Students are expected to attend class every day. However, up to three absences will be allowed without any grade penalty. One percent will be taken off the final grade for each absence over three. Three late arrivals will be counted as one absence. More than 20 minutes of one class missed is considered as one absence. An absence will be excused only in case of an emergency with an official documentation.

Students must attend the section for which they are registered. In cases where this is absolutely impossible, permission must be obtained from the instructor in writing *at least two days in advance*. In cases where the student has overslept or for other such reasons, the student may join a later section but this will not be counted as having attended the class.

Because time in office hours is extremely limited, it is important that students come to office hours with their questions prepared in advance so that the instructor can help them in a more efficient manner.

13. Course information and bCourses: <https://bcourses.berkeley.edu>

We value personal contact between instructors and students, and feel that we achieve a better understanding of students' problems and questions in face to face conversation than by e-mail. Therefore, we encourage students to come and talk with us either at scheduled office hours and other times by appointment. We maintain a course website on bCourses, but not all important information will be posted there. So you should pay attention to the announcements and the instructions given in class.

14. Course policies: If violated, it will affect your final course grade.

- 1) Be on time for class.
- 2) Be sure to turn off your cell phones, laptops and other electric devices, and put them in your bag during class.
- 3) Eating in class is NOT allowed, including chewing gum and candy.
- 4) Please concentrate on Japanese during class and not on your work for other classes.
- 5) Please respect and cooperate with your classmates and the instructors since the classroom is a learning community.

15. Accommodations for Students with Disabilities

If you have been issued a letter of accommodation from the Disabled Students Program (DSP), please contact Miyamoto as soon as possible to work out the necessary arrangements. If you need an accommodation and have not yet seen a Disability Specialist at the DSP, please do so as soon as possible. If you would need any assistance in the event of an emergency evacuation of the building, the DSP recommends that you make a plan for this in advance. (Contact the DSP access specialist at 510-643-6456.)

16. Academic integrity

There is a zero-tolerance policy toward any form of academic dishonesty in this course. This means anyone found taking credit for work that is not his/her own or cheating in any other way will receive failing grade for the entire course. Please see the Berkeley Campus Code of Student Conduct at

<http://campuslife.berkeley.edu/sites/campuslife.berkeley.edu/files/UCB-Code-of-Conduct-new%20Jan2012.pdf>.