

Master Administrivia Post

Welcome to EE 120! We're looking forward to taking you on the exciting journey that is learning all things signals and systems this spring! Here's some practical information for reference throughout the semester.

Lectures

- Tuesdays and Thursdays from 4-6 PM in Birge 50.
- Webcast link: https://www.youtube.com/playlist?list=PLkFD6_40KJlwfL-CQnMHVPI_QjIF8mW2O.

Staff & Communications

- All official course communications will happen via Piazza and bCourses..
- Direct any administrative concerns that can't be resolved on Piazza to Dominic and Babak, **with "[EE 120]" in the email subject line.**
- All office hours start the week of 1/27.
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<i>Name</i>	<i>Email</i>	<i>Office Hours</i>
Babak Ayazifar (Instructor)	ayazifar@berkeley.edu	Thursdays, 6:30-8 PM
Dominic Carrano (Head TA)	dcarrano@berkeley.edu	Thursdays, 12-1 PM (1*.)
Ilya Chugunov	ilya@berkeley.edu	Wednesdays, 2-3 PM (2*.)
Jonathan Lee	jonathan-lee@berkeley.edu	Wednesdays, 12-1 PM (3*.)
Neha Godbole	nehagodbole@berkeley.edu	Wednesdays, 1-2 PM (4*.)
Galen Kimball	gkimball@berkeley.edu	Thursdays, 2-3 PM (5*.)
Anmol Parande	parandea1.7@berkeley.edu	Thursdays, 1-2 PM (6*.)

Week after spring break:

- (1*.) Moved to Tuesday, same time
- (2*.) Moved to Monday, same time
- (3*.) Moved to Monday, same time
- (4*.) Moved to Monday, same time
- (5*.) Moved to Tuesday 3-4 PM
- (6*.) Moved to Tuesday, same time

Exams

- There will be three in-class midterms, three in-class quizzes and (drum roll).... no final exam!
- The quizzes will be on **February 11th**, **March 12th** and **April 23rd** during the last 30 minutes of lecture.

- The undergrad drop deadline is February 12th. We almost surely won't have Quiz 1 graded that fast, but will release solutions so you can have an idea how you did before you have to decide whether or not staying in EE 120 this spring is the right decision for you.
- The midterms will be on **February 20th**, **March 19th** and **April 30th**, replacing the lectures those days.
- DSP exam details will be released closer to each exam.
- **Since all quizzes and midterms take place during class, we will not be accommodating exam time conflicts for any reason. Do not email us asking.**
- Past exams are publicly available on TBP and HKN's sites. We'll also be posting some quizzes and midterms from recent EE 120 offerings on bCourses closer to the exams.

Homework and Labs

- There will be a written homework or Jupyter Notebook lab released roughly every Friday this semester, except during Spring Break and the weeks we have midterms.
- Everything will be submitted via Gradescope (code: MVZW42), which will be set up by the end of this week.
- We are planning to release a total of ~6 written homeworks and ~6 labs this semester.
- These assignments will generally be due a week after their release, on 11:59 PM the Friday night after they're released. However, you will have a **two-day** grace period, and be allowed to submit homework and lab assignments — without penalty — anytime before 11:59 PM on Sunday of that week. This generous policy comes with two important caveats:
 - You should not expect any staff help on Piazza on the assignments after the official due date.
 - Assignments will not be accepted after 11:59 PM on Sundays **for any reason.**

Discussions

- Fridays 11 AM-12 PM, 12 PM-1 PM (both in Wheeler 222) and 1 PM - 2 PM (in Wheeler 102).
- One TA will teach all three sections each week for maximum consistency, and each week we'll rotate who's teaching. You'll see all seven TA's roughly twice this semester.
 - Upshot: attend whichever section you like, they'll all be identical within a given week since it's the same TA at all of them. We don't plan to enforce you to attend the one you enroll in unless it's bursting at the seams.
- Worksheets and solutions will be posted on bCourses within ~1 day after each section.

Grade Breakdown

- 25% MT 1
- 25% MT 2
- 25% MT 3

- 10% Quizzes (drop lowest one)
- 10% Homework (drop lowest two)
- 5% Labs (drop lowest one)

That's everything we've got for now. Sit tight on office hours times and enrollment in bCourses; we'll update this post with information about the former by the end of this week. Feel free to post any administrative questions you have as followups to this post.

Looking forward to having the best offering yet of EE 120 this semester!